



In all things faithful

St Damian's RC Science College

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Headteacher

Mr S Logue BA (Hons), M.Ed., NPQH

23rd October 2020

Dear Parent/Carer

Year 11 Parents Evening

As you are aware Year 11 Parents Evening is scheduled to take place on **Thursday 12th November between 4:00pm and 7:00pm**. As a school we have put a great deal of thought and preparation into being able to safely deliver a face to face parents evening. However, due to the introduction of Tier 3 Regulations and rules I have felt it necessary to cancel any face to face meetings and proceed with a phone call on the same date and evening. This was a reluctant decision but was made solely on safety concerns.

The plan is now as follows:

- In the week commencing Monday 2nd November your child will be requested to make a 10-minute appointment slot [see timesheet below]
- At that time a teacher, most probably the Form Tutor will contact you and read out teacher comments from the subjects your child is studying
- The teacher will also pass comment, if applicable, on any attendance issues or behavioural concerns
- As a parent you will be given time to raise any issues and these will be passed to the appropriate member of staff who will be asked to follow it up

Please ensure that you are available at the pre-arranged time. As an example, if your child's appointment is at 5.10pm then you should expect a phone call at 5.10pm. Due to the booking system this phone call will end by 5.20pm so that the member of staff can ring the next parent. It is important that all parents strictly adhere to these times, as it is unlikely the member of staff will be able to call you back.

I do accept that this may not be ideal, but under the unprecedented circumstances, I hope that you will understand that I cannot compromise on staff safety.

Thanks in advance for your support.

Yours sincerely

Mr Logue
Headteacher

St. Damian's RC Science College

Time	Pupil Name
4.00pm	
4.10pm	
4.20pm	
4.30pm	
4.40pm	
4.50pm	
5:00pm	
5.10pm	
5.20pm	
5.30pm	
5.40pm	
5.50pm	
6:00pm	
6:10pm	
6:20pm	
6:30pm	
6:40pm	
6:50pm	