



16<sup>th</sup> June 2020

Dear Parents / Carers,

### **Xello: Online Career Planning Tool**

St. Damian's is introducing a new online Career Planning Tool called 'Xello' focused on helping your child to prepare for future success. Xello will be used by all pupils in Y7-11. It is a tool provided to pupils by Greater Manchester Careers Service.

#### **Aims of the Careers Programme using Xello:**

- **To build self-knowledge** so pupils can define their interests, skills, preferences, and aspirations so they can explore the opportunities that are right for them.
- **To explore options** and learn about career possibilities and educational pathways through exploring rich, engaging content and lessons.
- **To create a plan** that is dynamic and actionable and outlines the steps that pupils need to achieve well at school, in their career as well as realise their lifetime goals and ambitions.
- **To learn & reassess** career pathways by engaging in interactive lessons that help develop age-appropriate skills and knowledge for success in school and beyond.

#### **Parent/Carer Involvement**

Parents / Carers are encouraged to explore Xello with your child by logging in together. Your child can log in to his or her account via a desktop or mobile device to share what they have learned about themselves, the world of work, and their future options.

#### **Safe and Secure Environment**

Xello complies with European Union and UK GDPR legislation requirements for data security and privacy.

#### **Logging into Xello**

Pupils can log into Xello by visiting <https://gmacs.co.uk/schools> 'Login to your Xello' account. Whilst on this website, please also look at the range of other careers opportunities and events which pupils can sign up for. To log in for the first time, pupils need to use their school email address and input their date of birth dd/mm/yyyy. Passwords must then be changed immediately to something memorable.

Pupils who do not have devices at home, will be able to log into Xello once we return to school.

#### **Assignments**

Assignments will be set for pupils with a completion date so that pupils can start to build up their career profile in a structured manner. In the first instance, the deadline for the first assignment for all pupils in Y7-10 will be **Friday 26<sup>th</sup> June 2020**.

Yours sincerely,

Mrs M. Henshaw