How to reset your password

Step 1

Send a blank email to resetpassword@stdamians.co.uk

Step 2

You should receive an email back within a few minutes. Click the blue link that says 'Reset my password now' (If not please check your Junk mail)

St Damian's Password Reset sent an automatic reply

St Damian's Password Reset
AUTOMATED REPLYPASSWORD RESET PROCESS**

Thank you for contacting St Damian's R.C. Science College to reset your password.

To Speed up the process, we have now implemented a new automated password reset system, Please click on the link below '*reset my password now*' then use '**Forgot password?**' and follow the steps.

As part of this reset process, the parent/carer mobile number will be sent a text message with a one-time security code, which we require for security reasons during the reset.
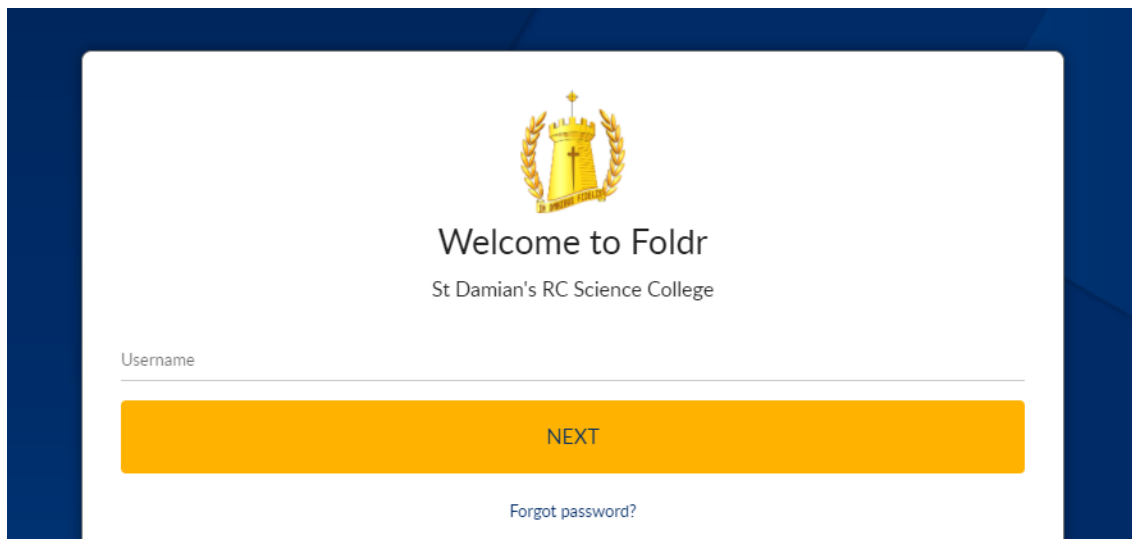
Reset my password now

This service is available 24 hours a day.

This email address is NOT MONITORED and replies are automated.

Kind Regards
St Damian's R.C. Science College - ICT Support Team.

Step 3

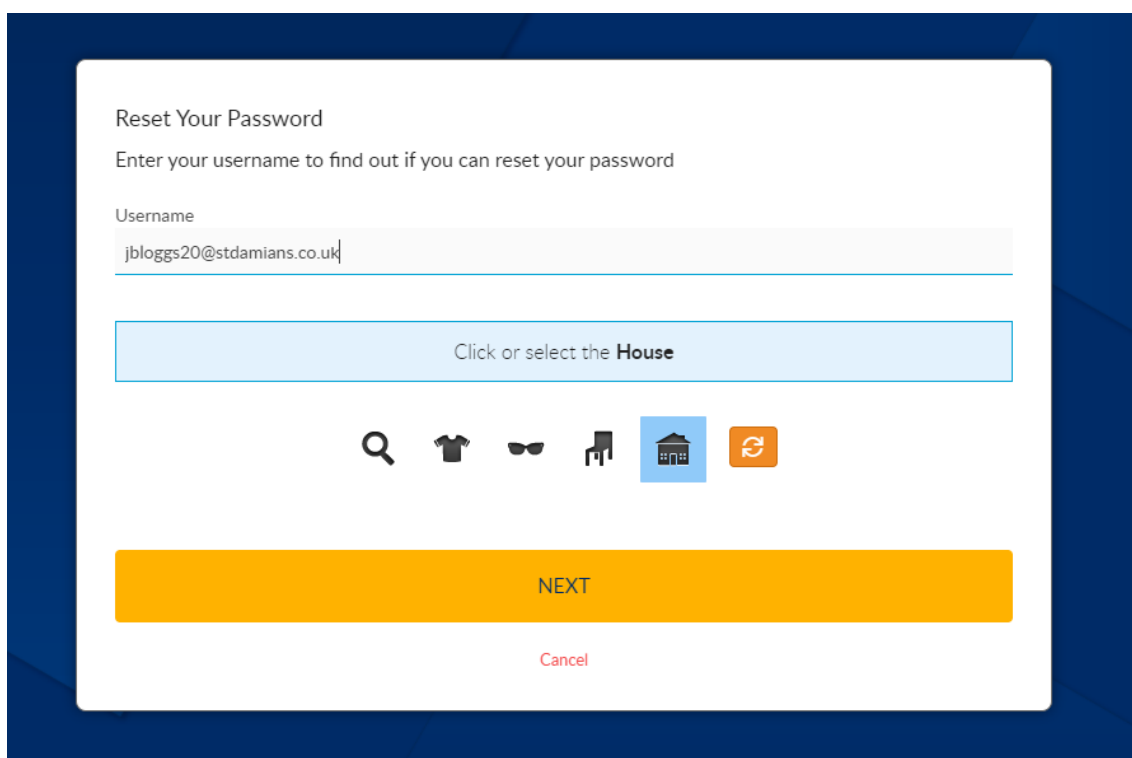The link will bring you to this page where you need to click 'forgot password'

Step 4

You will now need to enter your school email address. If you are unsure this is format:

First initial, full surname, the last two digits of the year you started followed by @stdamians.co.uk

E.g. jbloggs20@stdamians.co.uk (Started in September 2020)
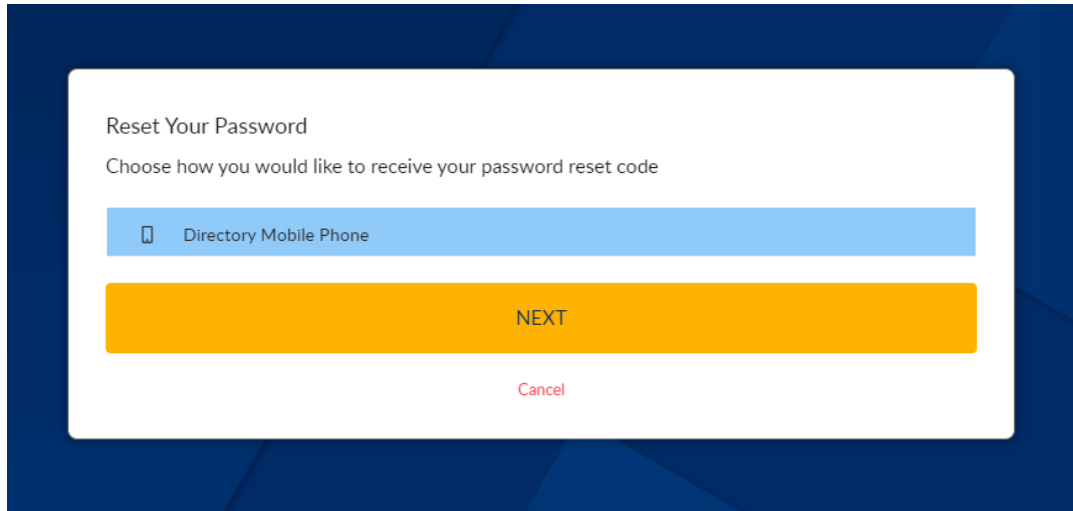
Finally click on the icon below to match the word.

E.g. House

Step 5

Click 'Directory Mobile Phone' which will then be highlighted in blue. Then click 'Next'

You should receive a text message to the primary contacts mobile phone (parent/guardian) with a one off verification code.
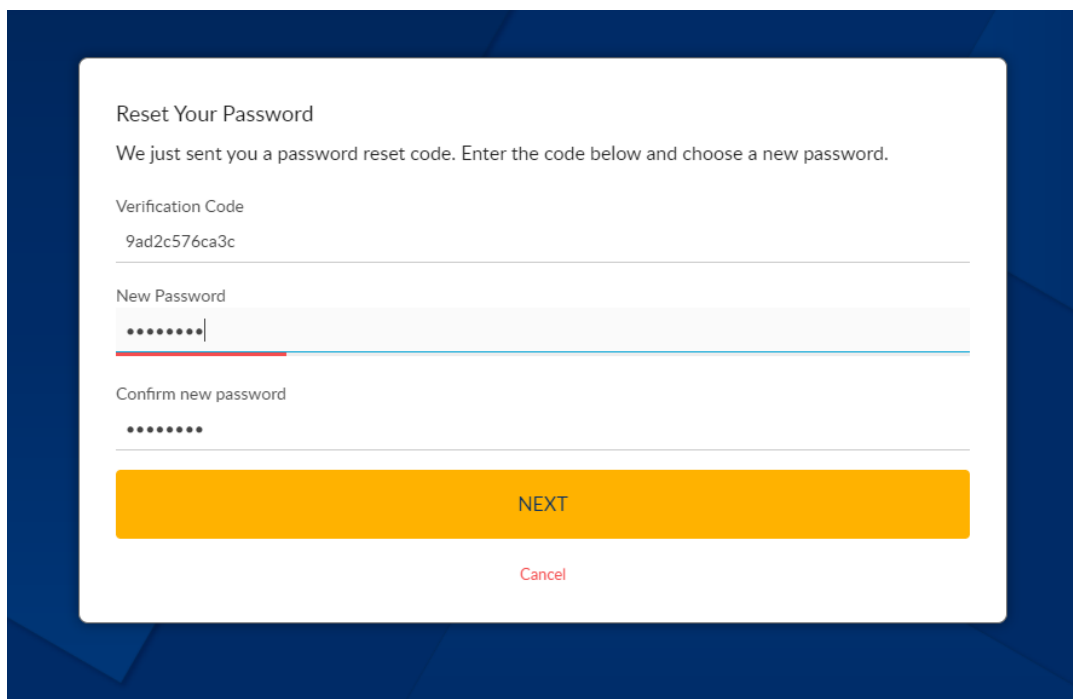

Step 6

Enter the varication code and then enter a new password.

Please enter a strong password. We recommend using a combination of upper and lower case letters, numbers and symbols.